



KEDGLEY INTERMEDIATE SCHOOL

Enrolment Application Form 2023

OFFICE USE ONLY

Date Received:

Zone: IN ZONE OUT OF ZONEEnrolment Number: **23/**

STUDENT INFORMATION

Legal Surname		Preferred Surname	
Legal First Name		Preferred First Name	
Date of Birth		Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Ethnicities (list in order of priority)			
If NZ Māori, please state First Iwi		Second Iwi (if relevant)	
Main language spoken at home		NZ Resident/ Citizenship	<input type="checkbox"/> YES <input type="checkbox"/> NO
Siblings attending Kedgley			
Previous School		Level enrolling for	<input type="checkbox"/> Yr 7 <input type="checkbox"/> Yr 8
Student living with	<input type="checkbox"/> Mother and Father <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Caregiver		

1st PRIMARY PARENT/CAREGIVER INFORMATION

Surname		Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss
First Name		Relationship to student	
Address		Home Phone	
Mobile Number		Work Phone	
Email Address		Occupation	

2nd PRIMARY PARENT/CAREGIVER INFORMATION

Surname		Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss
First Name		Relationship to student	
Address		Home Phone	
Mobile Number		Work Phone	
Email Address		Occupation	

EMERGENCY CONTACT 1 (Not parent or caregiver)
 In event of an emergency if primary parent/caregiver not available

Surname		First Name	
Mobile Number		Home Phone	
Work Phone		Relationship to student	

EMERGENCY CONTACT 2 (Not parent or caregiver)

Surname		First Name	
Mobile Number		Home Phone	
Work Phone		Relationship to student	

CUSTODIAL INFORMATION
 (If Yes, attach information or documentation as necessary)

Custody Arrangements	<input type="checkbox"/> YES <input type="checkbox"/> NO
Access Restrictions	<input type="checkbox"/> YES <input type="checkbox"/> NO
Court Order	<input type="checkbox"/> YES <input type="checkbox"/> NO

HEALTH INFORMATION

Any health concerns?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Condition	
Medication held at school	<input type="checkbox"/> YES <input type="checkbox"/> NO	Medication Name	
Consents	<input type="checkbox"/> I give permission for the school to administer medication given by the parent/caregiver <input type="checkbox"/> I give permission to my child's hearing and vision being tested <input type="checkbox"/> I give permission for the school to administer Panadol if necessary <input type="checkbox"/> I give permission for the school to use Ventolin in case of an asthma emergency.		
Allergies	<input type="checkbox"/> Mild <input type="checkbox"/> Moderate <input type="checkbox"/> Severe	Detail of allergies	
Any other concerns?			

SPECIAL AGENCIES THAT HAVE SUPPORTED YOUR CHILD
 (Please tick the current educational support service/s your child receives from the Ministry of Education)

<input type="checkbox"/> ICS: In-Class Support	<input type="checkbox"/> ORS: Onoing Resourcing Scheme
<input type="checkbox"/> ESOL: English for Speakers of Other Languages	<input type="checkbox"/> Other: _____

SCHOOL LUNCHES

Please indicate what type of lunch you would like your child to get	<input type="checkbox"/> Standard Meal	<input type="checkbox"/> Halal	<input type="checkbox"/> Vegetarian	<input type="checkbox"/> No Pork/No Beef
Does your child have any food allergies?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, please detail	

CYBER SAFETY AGREEMENT

The purpose of this agreement is to ensure the safety of all users of Kedgley Intermediate School network. Please read this page carefully to check you understand your responsibilities in this agreement and sign the appropriate sections on this form.

As a student of Kedgley Intermediate School and a member of our learning community, I will contribute to making our school a safe, respectful and fair space both on and offline. I will act in a way that displays our school values - respect, kindness, resilience, leadership and service - to shape a positive online culture and be a responsible KIS digital citizen.

As a KIS Digital Citizen, I understand that:

- My KIS Google account and password are private and are not to be shared with other students.
- I will be held responsible for any and all activity on my account.
- I will only log on to devices and websites with my account.
- Chromebooks, iPads and any other IT equipment that belongs to KIS are used for educational purposes only.
- I must not, at any time, use my school account, the Internet or any other IT equipment to harass, bully, mock, threaten, plagiarise, cheat, etc.
- I will not view, send or download any inappropriate, offensive, dangerous or illegal material.
- If I come across such material by accident, I will immediately notify my teacher without showing material to other students.
- I will report offensive and inappropriate activities by other students to my teacher immediately.
- I will not attempt to access blocked sites and will not attempt to bypass any security, monitoring or filtering systems.
- Any videoing, photography or voice recording will be made for learning purposes only and with my teacher's permission.
- I will ask those I wish to film, photograph or record for their permission before I do so.
- I will only go on my device or access the Internet at school when a teacher gives permission and an adult is present.

I agree that:

- KIS has access to all student accounts and reserves the right to check work or data related to accounts or devices
- KIS's school cyber safety rules apply to any IT equipment brought to school such as a Chromebook or mobile phone.
- I will treat all school equipment/devices with respect and care.

STUDENT DECLARATION

I have read, understood and agreed to the terms and conditions of the Kedgley Intermediate School Cyber Safety Agreement. I agree that breaking this agreement may result in my access to the IT resources at Kedgley Intermediate being withdrawn. If I break this agreement, the school can inform my parents/caregivers and there may be consequences for my actions.

Student Signature: _____

Date: _____

PARENT/CAREGIVER DECLARATION

I have read the Cyber Safety Agreement. I believe my child has read the document and understands his/her obligations. I understand that any breach of the rules and conditions as set out in this agreement can lead to my child's losing privileges or being subjected to disciplinary action. I understand that if my child loses or damages equipment, it could result in a bill for the cost of replacement parts or repairs. I understand that while the school will take appropriate measures to limit access to illegal, dangerous or inappropriate material, ultimately it is each student's responsibility not to initiate access to, or have any involvement with such material.

Parent/Caregiver Signature: _____

Date: _____

DECLARATION

Privacy Statement

School collects the information on this form to:

- enrol your child at school
- assess the educational needs of your child
- ensure the school gets the correct resources from the Ministry of Education for your child

The school collects and uses your child's information in accordance with the Privacy Act. The school sends some of your child's information to the Ministry of Education and other education and health agencies. The school will not provide your child's information to any other people or organisation without your authorisation, except in accordance with the Privacy Act.

- I have read and understood the privacy statement as above.
- I give permission for my child's name, image and school work to be displayed and published where appropriate e.g newsletter, school website, social media, classroom displays, school promotion, etc.

By signing this form, I declare that all information provided in this enrolment application form is true and correct, and that it is my responsibility to make sure all information is kept up to date.

Parent/Caregiver Name: _____

Parent/Caregiver Signature: _____

Date: _____

DOCUMENTATION

Please ensure the following documents are attached to support your child's enrolment.

- NZ Birth Certificate or NZ Passport
- Recent Proof of Address (ie Phone Bill, Electricity Bill, Rates Bill)
- Custody Papers (if required)
- For non-New Zealand born students, foreign passport showing residency or Child and Parent(s) passports with student and work visas

KEDGLEY INTERMEDIATE SCHOOL

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www.kedgley.school.nz